

User Manual of Sonali Payment Gateway (SPG)

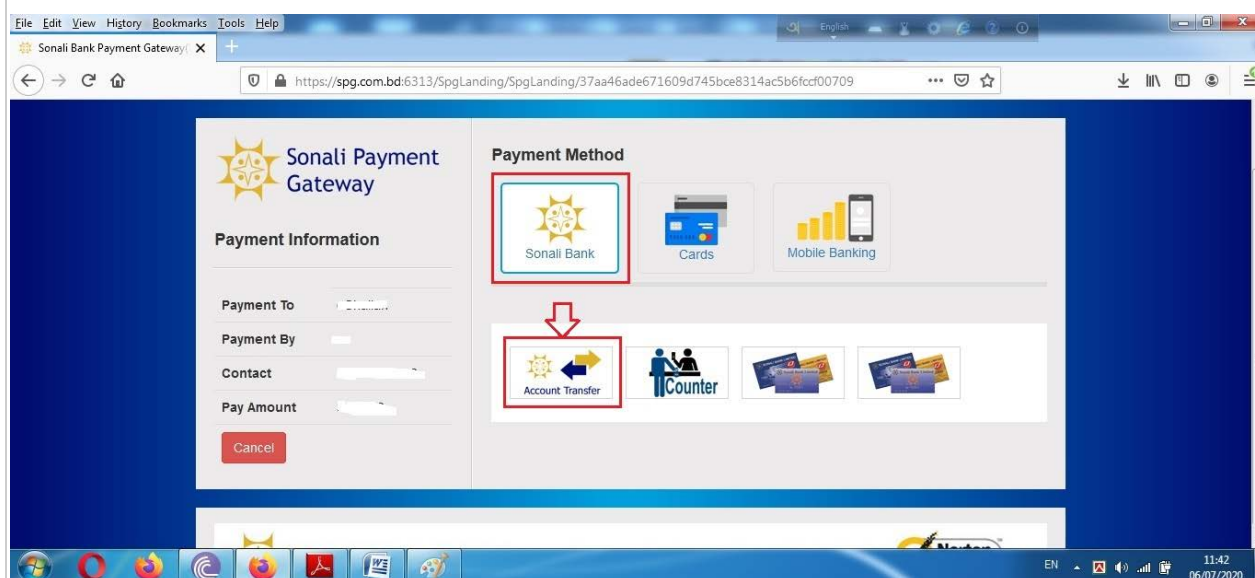
“**Sonali Payment Gateway**” is a digital banking platform of the Sonali Bank Limited that process transactions from different interfaces which will be used to collect Fees/Charges and all other related receipts of stakeholders through different delivery channels like Online fund transfer, Cards, Mobile Financial Service, Cash etc. You can pay the fee/charges at your convenience method.

If you have an account at any branch of Sonali Bank Limited, you can pay the fee/charge from your account by clicking on the "**Account Transfer**" icon.

- You can pay the fee/charge by **Cash or Cheque** at any branch of Sonali Bank Limited.
- If you are a **Debit/Credit/Pre-paid** card holder of Sonali Bank Limited, you can pay the fee/charge through your card by clicking on the icon of card.
- You can also pay fees/charges using any Bank's **Visa/Master/Amex Card, Dutch-Bangla Bank Nexus Card, Mobile Banking** (bKash, Rocket, UCash)

1. Payment of fees through transfer of funds from Sonali Bank Limited's account

First Image:



Second Image:

File Edit View History Bookmarks Tools Help

Sonali Bank Payment Gateway X

https://spg.com.bd/6313/SpgPayment/AccountPayment/e2d7744b7c51f8030ef94d82dabac9c781f...

Sonali Payment Gateway

Payment Information

Payment To: [Field]

Payment By: [Field]

Contact: [Field]

Pay Amount: [Field]

Charge Amount: 0.0

Cancel

Account Information

Account No: [Field] 13-digit A/C number

Account Name: [Field] Account Name

Mobile No: [Field] 11-digit phone number

Submit Request

EN 11:44 06/07/2020

Third Image:

File Edit View History Bookmarks Tools Help

Sonali Bank Payment Gateway X

https://spg.com.bd/6313/SpgPayment/ConfirmAccountPayment/e2d7744b7c51f8030ef94d82dabac...

Sonali Payment Gateway

Payment Information

Payment To: [Field]

Payment By: [Field]

Contact: [Field]

Pay Amount: [Field]

Charge Amount: [Field]

Cancel

Account Information

Account No: [Field]

Account Name: [Field]

Mobile No: [Field]

OTP: [Field] 6 Digit OTP

OTP Resend

Submit Confirmation

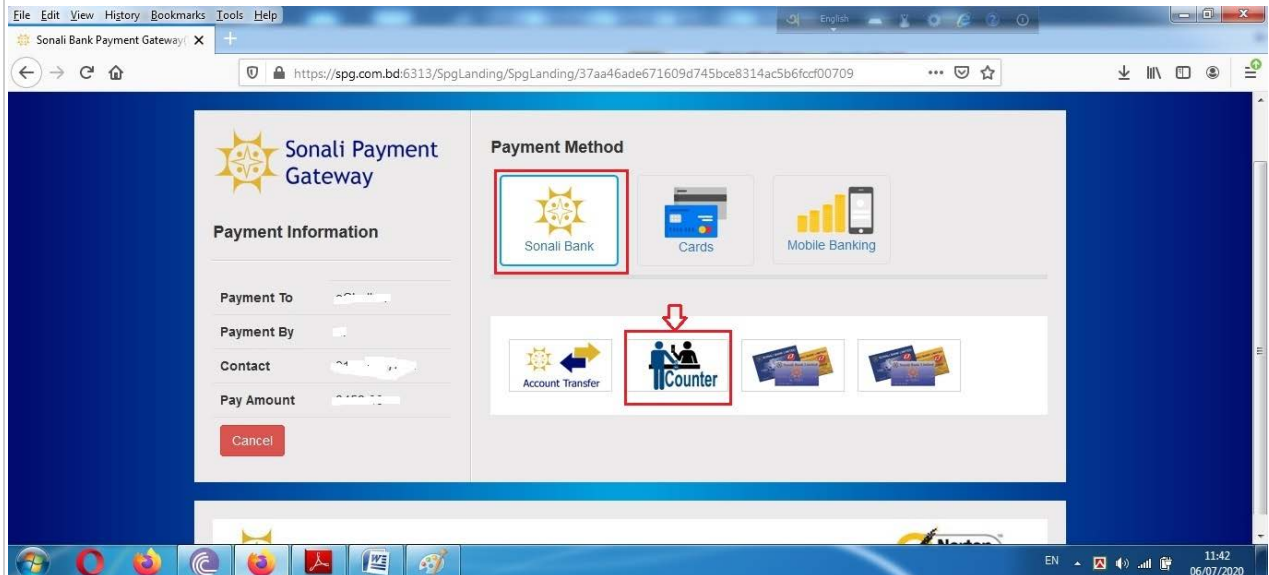
EN 11:46 06/07/2020

If you want to pay the fee by transferring funds from your account, click on the **"Account Transfer"** icon. The page will appear like the second image shown above. Enter your Sonali Bank Limited **account number**, **account name**, **mobile number** associated with the account in the specified fields and click on **"Submit Request"** button. An OTP (One Time Password) will then be sent via SMS to the mobile number linked to the bank account, which is provided in the **OTP** field shown in the third picture above. Clicking on the **"Submit Confirmation"** button will be successfully paid and an SMS notification from the bank will be sent to

the mobile number.

2. Payment of fees through Bank branch of Sonali Bank Limited in Cash

First image:



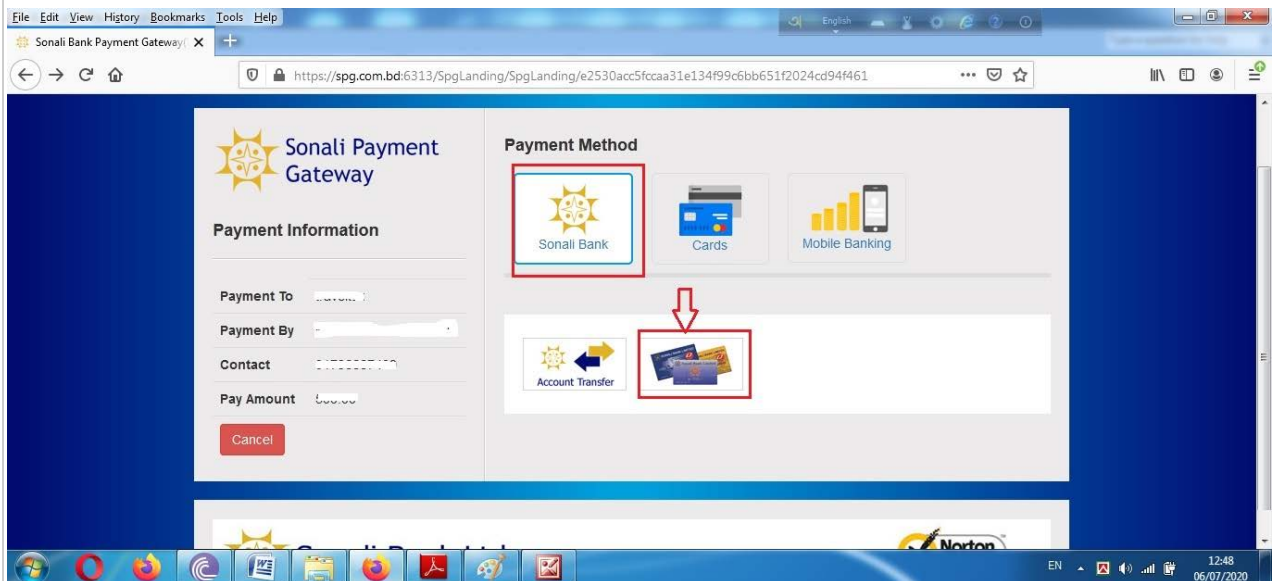
Second Image:

The screenshot shows the 'Select Counter Payment Mode' screen. On the left, there is a 'Payment Information' section with fields for 'Payment To', 'Payment By', 'Contact', 'Pay Amount', and 'Charge Amount', along with a 'Cancel' button. On the right, there is a 'Select Counter Payment Mode' section. It has two radio buttons: 'Cash at Counter' (selected) and 'Pay by Cheque(SBL)'. Below these are two dropdown menus: 'Select District' (set to 'BAGERHAT') and 'Select Branch' (empty). A red message states: '*Please select the Sonali Bank branch where you want to deposit the payment at counter'. Below this are two input fields for 'Prefix' and 'Number' under the heading 'Entry Instrument Details'. At the bottom, there is a blue button labeled 'Submit and Download Pay Slip'.

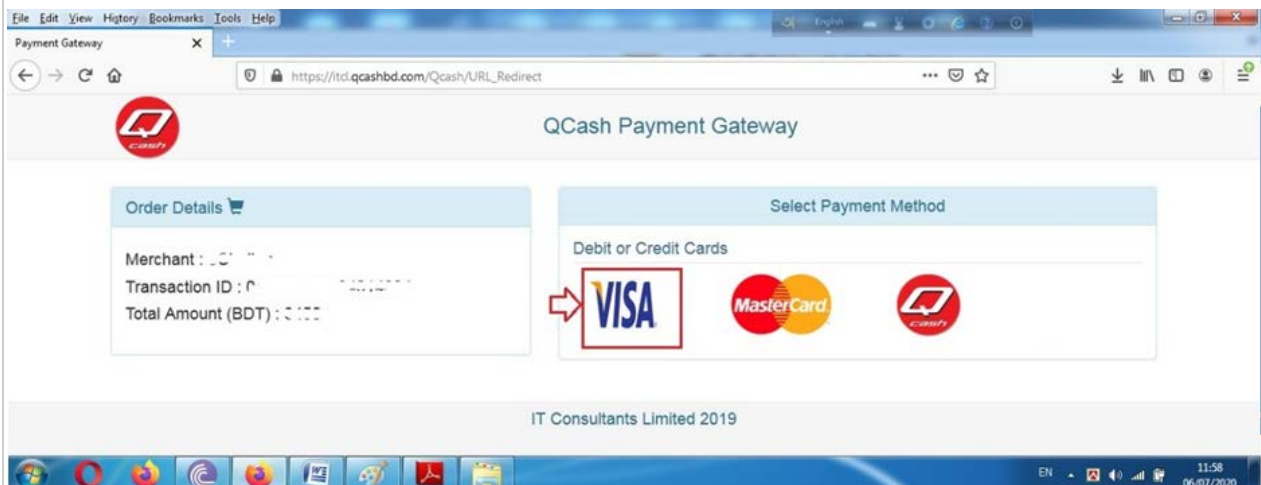
If you want to pay the fee in “**Cash**” through any branch of Sonali Bank Ltd., click on the **cash at Counter** icon. Select **District name** and **Branch name** from the dropdown list (The branch list will display only the branches under the selected District). After clicking on the “**Submit and Download Pay Slip**” button, a ‘**Voucher**’ will be generated from OSS portal. You have to visit the specific branch with print copy of the voucher for paying fee/charges in Cash.

3. Payment of fees through Debit/Credit/Pre-paid card of Sonali Bank Limited

First Image:



Second Image:



Third Image:

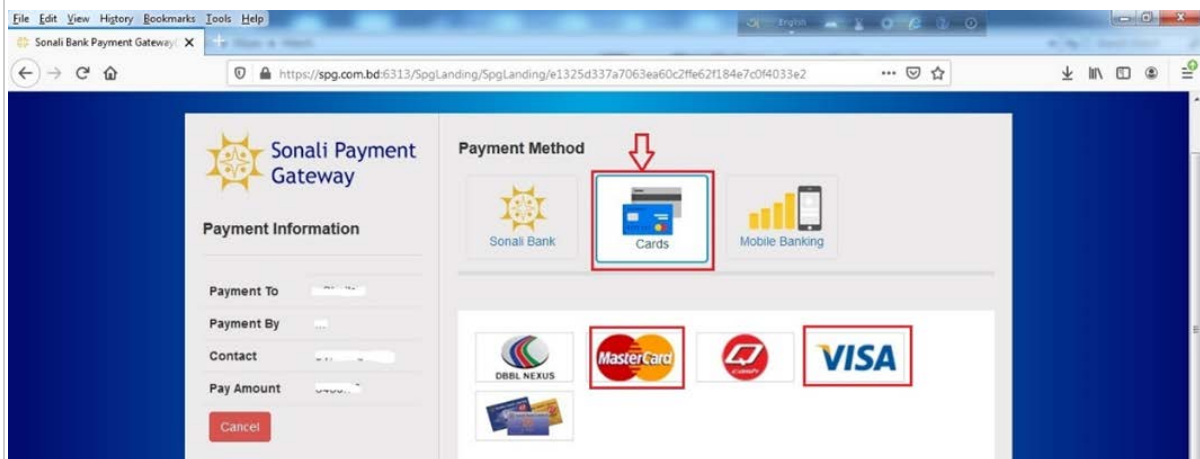
The screenshot shows a web browser window with the URL <https://easternbank.ap.gateway.mastercard.com/checkout/pay/SESSION0002594293124K44668>. The page title is "SONALI PAYMENT SYSTEM" with a sub-header "Secure payment". The form contains the following fields:

- Card number *
- Expiry month * Expiry year * (MM YY)
- Cardholder name *
- Security code * (3 digits on back of your card)

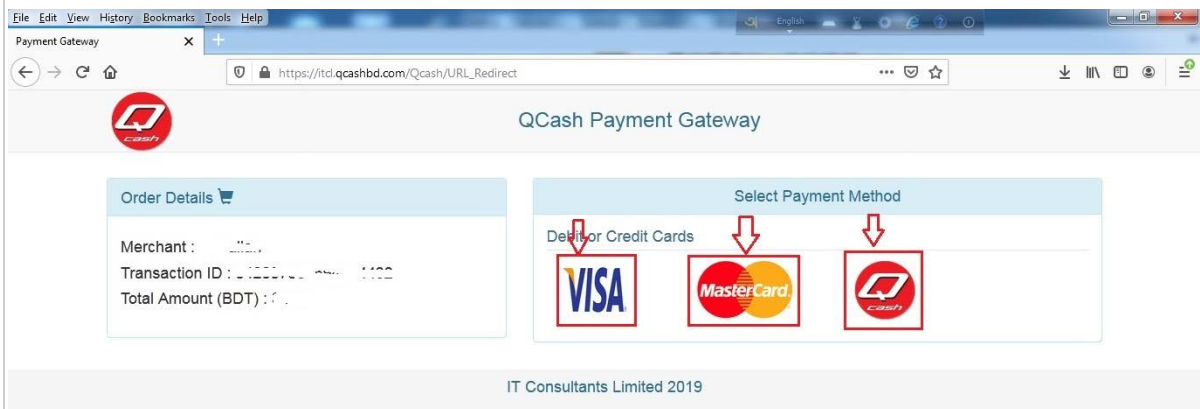
At the bottom right, the total amount is displayed as "TOTAL BDT: 3,549.19". Below this, a message states: "The next screen you see may be payment card verification through your card issuer." At the bottom of the form, there are two buttons: "Cancel" and "Pay now". The "Pay now" button is highlighted with a red box, and a red arrow points to it from above.

If you want to pay the fee with Sonali Bank Limited's Debit/Credit/Pre-paid card, click on the **card icon**. Click on the **"VISA / MasterCard/ Q-Cash / DBBL Nexus"** icon when the page looks like the second image shown above. Provide your debit/credit/pre-paid **Card Number**, **Month** and **Year** of **card expiration**, **Cardholder's Name** and **Security Code (CVV)** from the back of the card in the field shown in the third picture. Clicking on the **"Pay now"** button will successfully pay the fee and an SMS notification from the bank will be sent to the mobile number.

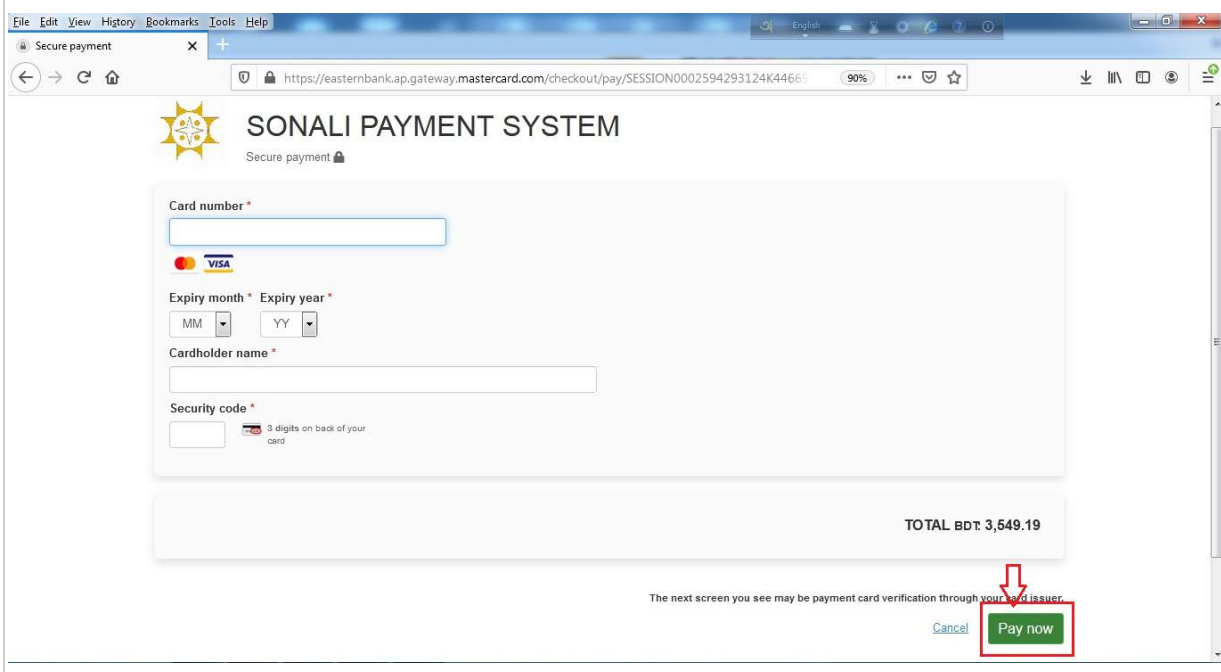
4. Payment of fees through Visa/Master Card of any bank



Second Image:

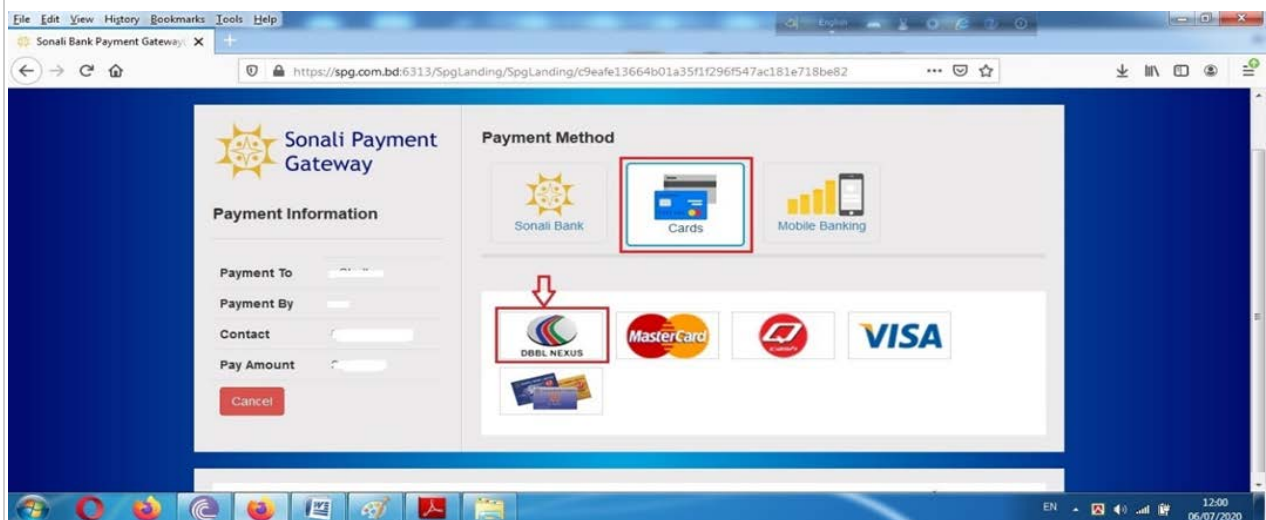


Third Image:



If you want to pay the fee through Visa/ MasterCard of any bank, click on the "Cards" icon and then click on the "MasterCard" or "QCash" or "VISA" icon. When the page appears like the second image above, click on the "VISA" or "MasterCard" or "Q marked" icon. Provides your Visa/Master Card number, card expiration month and year, cardholder name and security code from the back of the card in the fields shown in the third picture. Clicking on the "Pay now" button will successfully pay the fee and an SMS notification from the bank will be sent to the mobile number.

5. Fee payment through Dutch-Bangla Bank Nexus Card



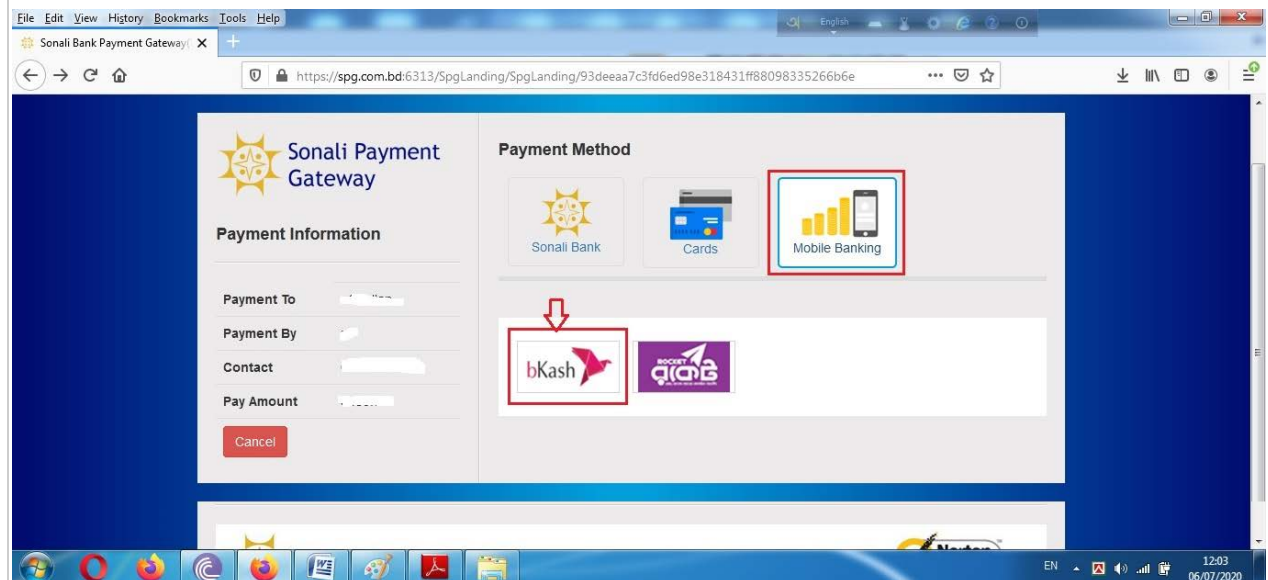
Second Image:



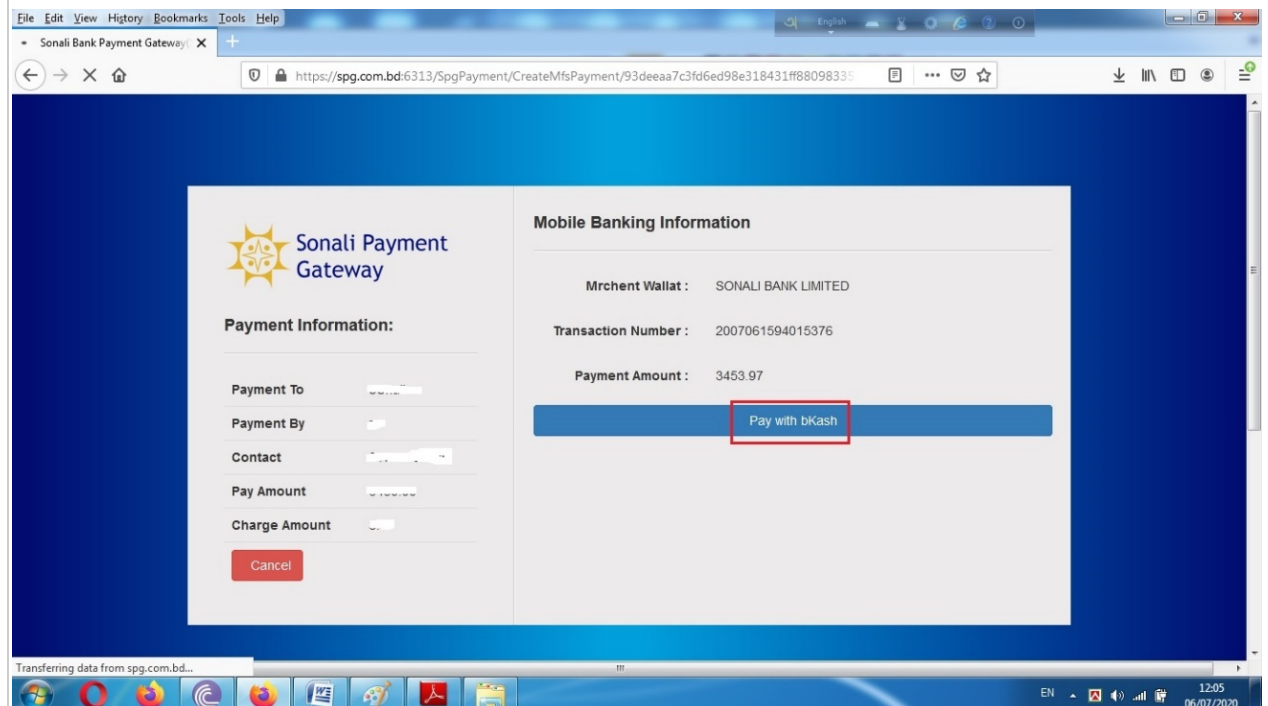
If you want to pay the fee through Dutch-Bangla Bank's Nexus Card, click on the "Cards" icon and then click on the "DBBL NEXUS" icon. If the page is displayed

like the second picture shown above, the cardholder's name, Nexus card number, card PIN will be entered in the field shown in the picture. Clicking on "Submit" button will successfully pay the fee and an SMS notification from Dutch-Bangla Bank will be sent to the mobile number.

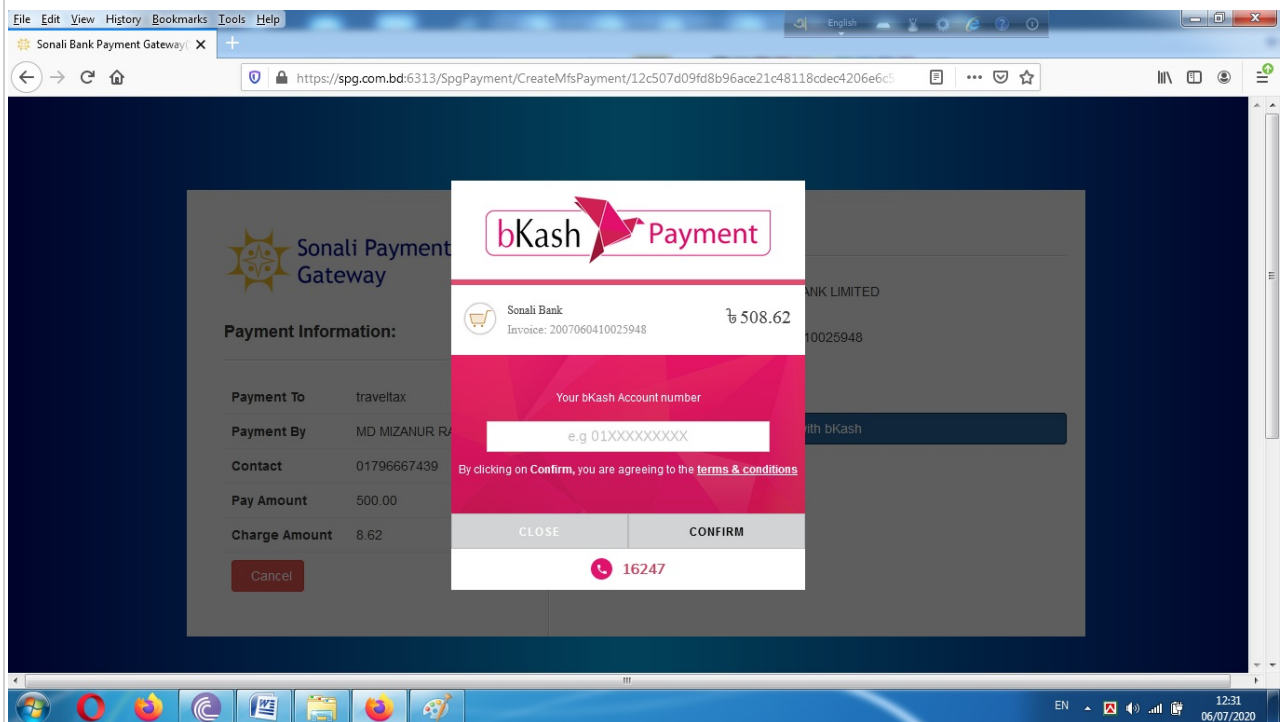
6. Payment of fees through mobile banking bKash



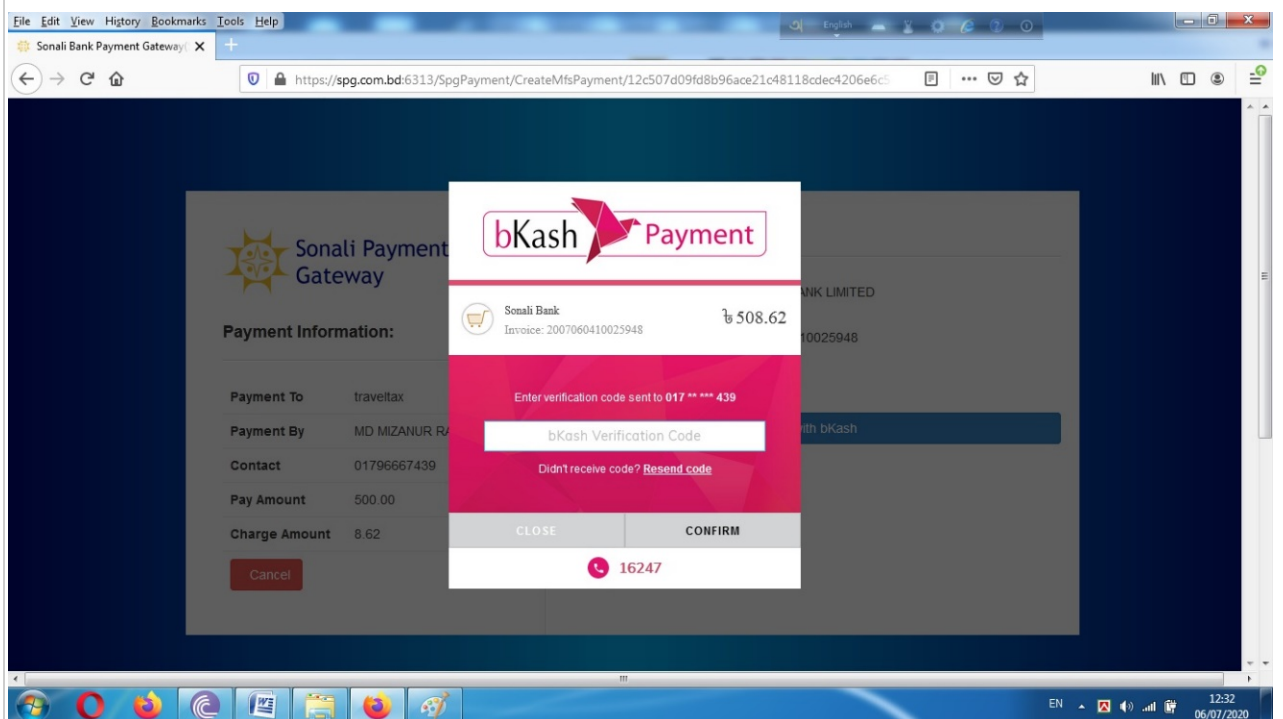
Second Image:



Third Image:



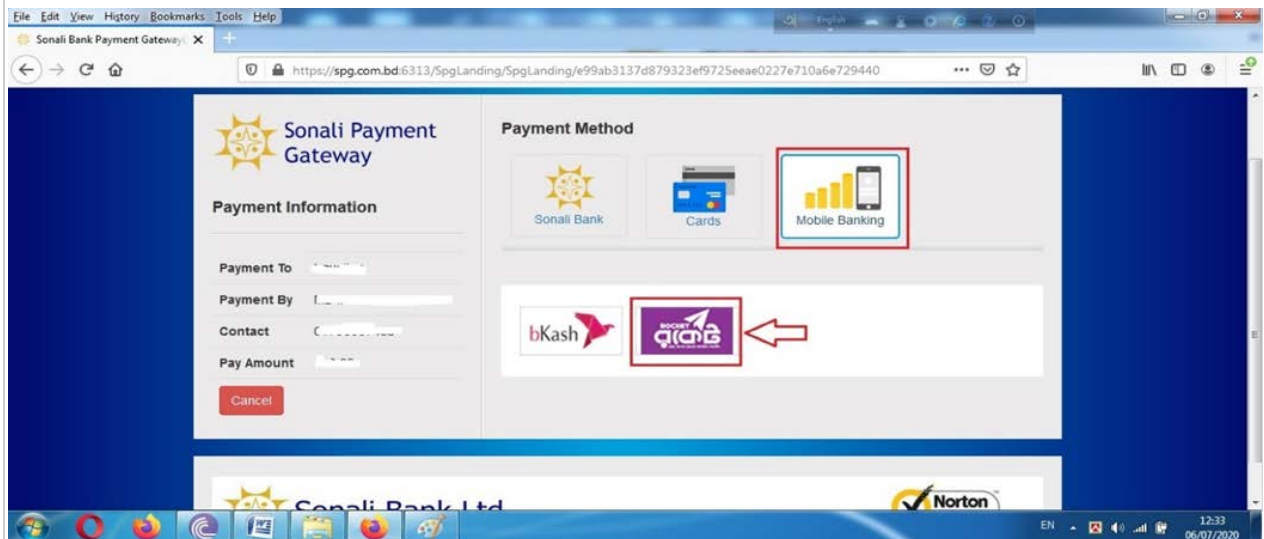
Fourth Image:



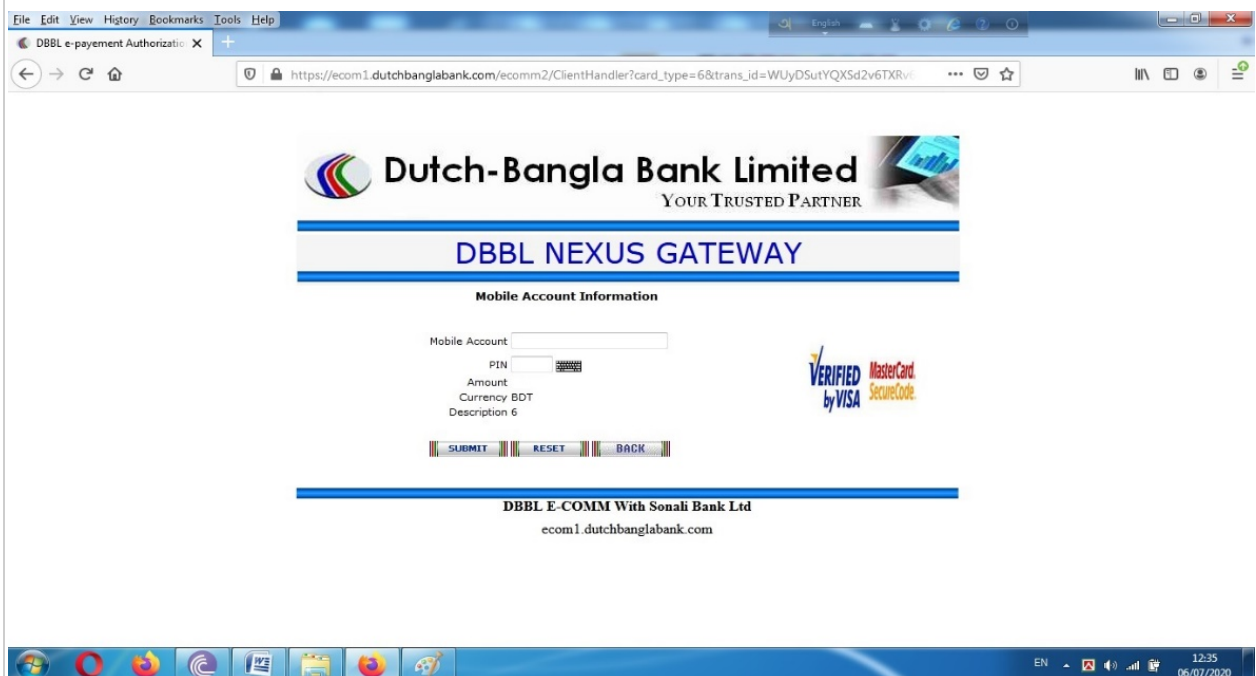
If you want to pay the fee through mobile banking bKash then click on the **"Mobile Banking"** icon and then click on **bKash** icon. When the page appears like the third image above, enter your **bKash number** and click then **"Confirm"**

button. A verification code will then be sent via SMS to your bKash number, which is provided in the **bKash Verification Code** field shown in the fourth image above. Clicking on the "Confirm" button will successfully pay the fee and an SMS notification from bKash will be sent to the mobile number.

7. Payment of fees through Mobile Banking Rocket



Second Image:



If you want to pay the fee through Mobile Banking Rocket then click on the "Mobile Banking" icon and click on the **Rocket** icon. When the page appears like

the second picture above, click on the "**Submit**" button by providing your **rocket account number and PIN**, the fee will be successfully paid and an SMS notification from Dutch-Bangla Bank will be sent to the mobile number.

*****END*****